

## PREPAID METER APPLICATION FORM

(Please complete one form for each property)

### Agreement for the Management of Service

To Invoice: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

First Names: \_\_\_\_\_

Surname: \_\_\_\_\_

ID No: \_\_\_\_\_

Referred by: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Office No: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Code: \_\_\_\_\_

### General Information

Installation Address: \_\_\_\_\_

Code: \_\_\_\_\_

Type of Property: Commercial  Residential

Municipal Area: \_\_\_\_\_

Installation of meters:

Prepaid Electric  Self Installation

Quantity of Meters to be installed on the property:

Single Phase \_\_\_\_ 3 Phase \_\_\_\_

*(Please send a copy of your electricity account with the application)*

### Management Information & Options

Money vended on meters and received by Prepaid Electric, is to be paid out to:

A)  **Pay Owner**

Bank: \_\_\_\_\_ B/Code: \_\_\_\_\_

Acc Name: \_\_\_\_\_

Acc Type: \_\_\_\_\_

Acc No: \_\_\_\_\_

B)  **Buy Prepaid Vouchers**

Meter No: \_\_\_\_\_ Cell: \_\_\_\_\_

Municipality: \_\_\_\_\_

C)  **Pay Account**

Payment Entity: \_\_\_\_\_ Acc No: \_\_\_\_\_

**LEVY COLLECTIONS** (R20 per meter per month) Yes  No

Water  Sanitation  Commercial Electricity Levies

**METER MANAGEMENT** (R35 per meter per month) Yes  No

(Prepaid Electric will send you monthly statements, low purchase alerts, bypass notifications, access to vending software, disable and enable vending for property management.)

**MONTHLY FEE TO BE PAID VIA**

A)  **Debit order**

B)  **Annually**

## Tenant Details

1. **Unit Name:** \_\_\_\_\_  
Name: \_\_\_\_\_  
Surname: \_\_\_\_\_  
Cell No: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Fax No: \_\_\_\_\_  
Meter No: \_\_\_\_\_  
(For office use only)

2. **Unit Name:** \_\_\_\_\_  
Name: \_\_\_\_\_  
Surname: \_\_\_\_\_  
Cell No: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Fax No: \_\_\_\_\_  
Meter No: \_\_\_\_\_  
(For office use only)

3. **Unit Name:** \_\_\_\_\_  
Name: \_\_\_\_\_  
Surname: \_\_\_\_\_  
Cell No: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Fax No: \_\_\_\_\_  
Meter No: \_\_\_\_\_  
(For office use only)

4. **Unit Name:** \_\_\_\_\_  
Name: \_\_\_\_\_  
Surname: \_\_\_\_\_  
Cell No: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Fax No: \_\_\_\_\_  
Meter No: \_\_\_\_\_  
(For office use only)

### TERMS & CONDITIONS

**1. Authorisation:** I/We hereby declare that the above-mentioned information is correct. I/We hereby appoint *Meinroux Trading Services (PTY) LTD Trading as Prepaid Electric (Further referred to as Prepaid Electric)* to manage and control the sales of services for the above mentioned property. I/We undertake to notify *Prepaid Electric* of any change of the above details in writing and should I fail to do so, I/We will be liable for any tracing costs.

**2. Service and penalty fees:** I acknowledge that there is a per transaction services fee of **10% (Excluding VAT and third party vending charges)** which will be deducted for each transaction request for this service. Additional cost associated with transaction reissue or balances enquiries and other similar requests will be charged for at a rate of R0.45 (Excluding VAT) per sms which cost will be amended from time to time. I take that a maximum purchase limit is enforced on the system as a security measure.

**3. Cancellation:** This agreement can only be cancelled after the first 3 months by either party giving at least one month notice in writing.

**4. Liability:** Prepaid Electric only renders a service to Owners/Investors and will not be held responsible for any disputes between an Owner/Investor and his/her Tenants, or for any legal actions taken by Tenants.

**5. Meter Inspections:** All meter inspection will only be done if accompanied by an owner or managing agent. Prepaid Electric will not inspect bypassed meters at dangerous sites / in life threatening situations. All meter inspections will be charged for @ an additional cost of R450.00

**6. Monthly Management Fees:** All clients liable for monthly fees are to pay them via debit order or annually in advance.

I have read and understood the Terms and Conditions as stored on our website which can be downloaded from [www.prepaidelectric.co.za](http://www.prepaidelectric.co.za)

Signature: \_\_\_\_\_

### NOTES TO SECRETARY

#### FOR OFFICE USE ONLY

Payment received: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Cash  EFT  Other \_\_\_\_\_

Reference on bank statement: \_\_\_\_\_

Omni Code: \_\_\_\_\_

Proforma Invoice No: \_\_\_\_\_

Invoice No: \_\_\_\_\_

Total Monthly Fee: \_\_\_\_\_

Landlord Acc No: \_\_\_\_\_

Tel: 087 150 7902

Tel: 012 333 0177

Fax: 086 531 2979

Email: admin@prepaidelectric.co.za

PO Box 11278  
Queenswood  
0121

www.prepaidelectric.co.za

## MONTHLY FEE DEBIT ORDER INSTRUCTION

Name (Debtor) : \_\_\_\_\_ Contact Person : \_\_\_\_\_

Contact No : \_\_\_\_\_

### The details of my/our account are as follows:

BANK: \_\_\_\_\_ B/TOWN: \_\_\_\_\_

ACCOUNT NAME: \_\_\_\_\_ B/CODE: \_\_\_\_\_

TYPE OF A/C: \_\_\_\_\_ ACCOUNT NO: \_\_\_\_\_

**(savings, current, transmission)**

This signed Authority and Mandate refers to our contract with Prepaid Electric. I / We hereby authorise you to issue and deliver payment instructions to the bank for collection against my / our abovementioned account at my / our above mentioned bank (or any other bank or branch to which I / We may transfer my / our account) on condition that the sum of such payment instructions will never exceed my / our obligations as agreed to in the Agreement, and commencing on the commencement date and continuing until this Authority and Mandate is terminated by me / us by giving you notice in writing of no less than 20 ordinary working days, and sent by prepaid registered post or delivered to your address indicated above.

Prepaid Electric will authorise this debit order to be issued and delivered as follows:

- 1) Monthly on the 1<sup>st</sup> , 8<sup>th</sup>  or 15<sup>th</sup> . Debit order to commence on \_\_\_\_\_ (month) 20\_\_\_\_.
- 2) The amount of each individual payment instruction shall not be more than the obligation due.
- 3) In the event that the payment day falls on a Saturday, Sunday or recognized South African public holiday, the payment day will automatically be the very next ordinary business day.
- 4) Further, if there are insufficient funds in the nominated account to meet the obligation, you are entitled to track my account and re-present the instruction for payment as soon as sufficient funds are available in my account.

I / We understand that the withdrawals hereby authorised will be processed through a computerized system provided by the South African Banks and I also understand that details of each withdrawal will be printed on my bank statement. Each transaction will contain a number, which must be included in the said payment instruction and if provided to you should enable you to identify the Agreement. A payment reference is added to this form before the issuing of any payment instruction. I / We shall not be entitled to any refund of amounts which you have withdrawn while this authority was in force, if such amounts were legally owing to you.

### MANDATE

I / We acknowledge that all payment instructions issued by you shall be treated by my/our above mentioned bank as if the instructions had been issued by me/us personally.

### CANCELLATION

I / We agree that although this Authority and Mandate may be cancelled by me / us, such cancellation will not cancel the Agreement. I / We shall not be entitled to any refund of amounts which you have withdrawn while this authority was in force, if such amounts were legally owing to you.

### ASSIGNMENT

I / We acknowledge that this Authority and Mandate has currently been ceded to Netcash (Pty) Ltd.

I / We further acknowledge that should Prepaid Electric change service provider for whatever reason, it will not effect the outcome of this agreement and it still remains in force.

Signed at \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_

**(SIGNATURE AS USED FOR SIGNING CHEQUES OR CREDIT CARD VOUCHERS)**

### FOR OFFICE USE ONLY

Omni Code: \_\_\_\_\_ Total Monthly Fee: \_\_\_\_\_

Date loaded: \_\_\_\_\_ Captured by: \_\_\_\_\_